

THIS ITEM IS FOR INFORMATION ONLY
(Please note that "Information Only" reports do not require Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)

Title of meeting: Governance & Audit & Standards Committee

Subject: Elected Member Training

Date of meeting: 3rd March 2020

Report by: City Solicitor

Wards affected: None

1. Requested by

Governance & Audit & Standards Committee

2. Purpose

To update members on the 2020 training programme for councillors and report on the training undertaken by elected members in 2019.

3. Member training offer for 2020

3.1. The 2020 training calendar for elected members is attached as Appendix 1 and shows the training offer that is specific to members. This calendar includes key training support for newly elected members and those taking on committee responsibilities as well as developmental training courses. For ease of understanding, the training calendar has been split into five sections:

- Induction training
- Committee training
- Priority training
- E-learning
- Personal development training

Any councillor is welcome to attend any training event within this calendar. Wherever possible, training will be offered with a variety of dates and times (with lunchtime and early evening options included). Members have full access to the PCC training offer through the Portsmouth Learning Gateway (PLG) and Workforce Development Officers are available to develop any bespoke training to support members in their role.

3.2. This year we have increased the number of 'Skills Boosters' (video-based e-learning) courses available through the PLG to provide greater flexibility and easier access to training topics for elected members. There has been an increase in the number of courses around 'equalities' which includes mental health. A number of 'Mental Health First Aid'

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briefing workshops have been scheduled following a request from elected members. The PLG can be accessed via any computer, tablet or smartphone and 'user' training sessions are available for anyone needing support in accessing the system.

3.3 There are also a number of elected members training resources available through the Local Government Association (LGA) and these links have been added to the calendar to aid members in their development. We will continue to offer training over lunchtime periods as this proved to be successful for the 2019 calendar and will also have some sessions scheduled for early evening. Officers will continue to evaluate the effectiveness of these approaches over the year with members and this will inform the 2021 training offer.

3.4. Appendix 2 shows the training topics and attendance numbers for each course.

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Signed by (City Solicitor)

Appendices:

Appendix 1 - Elected Member Training Calendar - 2019

Appendix 2 - Elected Members training topics and attendance for 2019

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location